



820 Black Bear Road, Unit G-17  
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**SAN MIGUEL REGIONAL HOUSING AUTHORITY**  
**REGULAR MEETING**

**February 2 @ 1 PM**

<b>Via Zoom</b> <b>ID#: 484.178.1222</b> <b>PW: SMRHA2023</b>
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- I. CALL TO ORDER**
- II. PUBLIC DISCUSSION**  
No more than five minutes per person.
- III. REVIEW OF AGENDA**
- IV. APPROVAL OF MINUTES**  
January 5, 2026
- V. EXECUTIVE DIRECTOR REPORT**
- VI. ADJOURN**

**NEXT SCHEDULED MEETING**

**March 2, 2026**

**1 PM**



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## **SAN MIGUEL REGIONAL HOUSING AUTHORITY REGULAR MEETING MINUTES**

**Monday, January 5, 2026 @ 3 PM**

### **The following SMRHA Board Members were present:**

- Lance Waring, Commissioner, San Miguel County
- Elena Levin, Councilperson, Town of Telluride
- Zoe Dohnal, Town Manager, Town of Telluride
- Mike Bordogna, County Manager, San Miguel County
- Matt Lewis, At-Large Board Member

### **The following were also in attendance:**

- Pamela Shifrin, Executive Director, SMRHA
- Nancy Willis, Paralegal, San Miguel County

#### **I. CALL TO ORDER**

The Regular Meeting of the San Miguel Regional Housing Authority Board was called to order by Lance Waring on January 5, 2026 at 3:05 p.m. via Zoom.

#### **II. PUBLIC DISCUSSION**

No public comment was heard

#### **III. REVIEW OF AGENDA ITEMS**

No additions or subtractions to the agenda were considered.

#### **IV. APPROVAL OF MINUTES**

Pamela Shifrin noted a correction to board member Matt Lewis' name on the minutes and upon motion by Elena Levin and seconded by Matt Lewis the minutes of the December 1, 2025 Regular Meeting were approved unanimously.

#### **V. WORKSESSION**

Upon motion by Mike Bordogna and second by Matt Lewis, Elena Levin was appointed to the SMRHA Board as the Telluride Housing Authority Representative of the Telluride Town Council. Resolution 2026-1. Welcome Councilperson Levin!

#### **VI. EXECUTIVE DIRECTOR REPORT**

Pamela Shifrin reviewed the Executive Director report including Town of Telluride Continuing Qualification Verification status, how the process is progressing, and the lottery of three units taking place in the month of January.

Discussion regarding the Employment Verification document as a part of purchase applications, rental applications, compliance checks, and lottery applications took place. Feedback from applicants, employers and SMRHA staff indicate the requirement for employers to have this document notarized creates a burden on employers and the effort involved creates a bottleneck and delay in getting paperwork completed for applicants. Some must have multiple employers complete these forms with current and past employers. Research shows this is not an industry standard and SMRHA staff requested the notary requirement be removed from the Employment Verification document only. Upon motion from Mike Bordogna and seconded by Elena Levin, the Employment Verification document will no longer be notarized by employers effective January 6, 2026, which was approved unanimously.

**VII. ADJOURN**

Upon motion by Mike Bordogna and seconded by Elena Levin the Regular Meeting of the San Miguel Regional Housing Authority Board was adjourned by unanimous consent at 3:28p.m. on January 6, 2026.



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## **EXECUTIVE DIRECTOR REPORT**

**February 2, 2026**

- Lottery Update – Town of Telluride
  - January 30, 10:00 am – Lottery Drawing
  
- Pinon Park – Two new listings. Three total on the market